



**State of New Jersey**  
URBAN ENTERPRISE ZONE AUTHORITY  
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JON S. CORZINE  
*Governor*

CHARLES A. RICHMAN  
*Acting Commissioner*

Through the years we have heard complaints surrounding the amount of paperwork involved with the applications for certifying and recertifying businesses annually into the Urban Enterprise Zone tax benefit program. Employee hiring requirements put a hardship on small business owners thus requiring the State Urban Enterprise Zone office to inactivate businesses that truly remain the economic engine of our economy.

I am proud to report that over the last two years this office has been successful in simplifying the application process by implementing some of the following regulations:

- (1) Certification and recertification applications are now valid for three years from the date of a business' original anniversary certification date. Businesses that were members of the UEZ program in 2009 do not have to submit a recertification application until 2012;
- (2) Small businesses with zero to five employees do not have to meet employee hiring requirements after they have met the 25% employment criteria; and
- (3) An **ANNUAL UEZ REPORTING FORM** and a **UZ-5-SB-A** must be reported annually, and UEZ certified businesses must be in tax compliance at all times to receive program benefits.

As a result of the implementation of the above process, The Department of Revenue will be sending you your updated certificate(s).

**It remains your responsibility to report any and all business changes to your local coordinator, and I would encourage you to contact their office anytime.**

Sincerely,

Kathleen G. Kube  
Acting Executive Director  
Urban Enterprise Zone Program

